



eTRAKiT Registration for Public Users & Contractors

The following process outlines the steps to register as a new user in eTRAKiT. Registration is required prior to submitting any new applications for licenses, permits, and planning projects.

Please go to the following link to access the eTRAKiT portal: <https://flc.csqrccloud.com/community-ettrakit>

1.

- If you are a property owner, business owners, or resident submitting an application for your property, click **"Setup an Account"** in the upper left of the screen.

OR

- If you are a contractor or design professional submitting an application, click **"Apply AEC"** under **"Contractor."**

Home | **Setup an Account** | Log In | Public | User Name: com-dev | Password: | LOGIN | Remember Me | Forgot Password / Forgot Username

FLORIDA CITY CITY HALL

Community Development & Online Services

See any holiday, weather, or training closures that could impact your permit or license. Also find instructions for creating an account, applying for permits or licenses, scheduling an inspection, and more. Visit <https://www.floridacityfl.gov/>

PERMITS ▶ Apply / New Permit ▶ Pay Fees ▶ Search Permit	PROJECTS ▶ Apply ▶ Pay Fees ▶ Search	CONTRACTOR ▶ Contractor Registration ▶ Search Contractors ▶ Pay Fees
PROPERTIES ▶ Search	INSPECTIONS ▶ Scheduled	LICENSE ▶ Apply for New

- Complete the required fields to create a new account.
- After all required information has been completed, click "Create Account."
- Click "Continue." Once your account has been created you will have access to "My Dashboard." The Dashboard will allow you to apply for new permits, planning projects, licenses, and schedule inspections.